



Animal Welfare Groups Application

Please fill out this application to request supplies from SOS and return this form by email or fax to SOS. Before you submit the application form, read the program description and requirements to determine if your group is eligible to receive supplies. Once the application is approved, SOS will contact you to set up an appointment to pick up supplies – or have your supplies shipped.

SOS Animal Welfare Group Process

1. Fill out and submit application
2. Upon application approval, SOS will contact group to schedule appointment to pick up supplies
3. Applicant is prepared to pay administrative fee at time of appointment or prior to mailing

1. Primary Contact

- A. List the person who is requesting an appointment with SOS to collect supplies for Animal Welfare Group.

Name _____

Title _____

Organization/Company _____

Occupation _____

Connection to Recipient Group _____

Permanent Address _____

Phone (home) _____ (work) _____ (cell) _____

E-mail _____

(Shared Drive/Hand Carry/Animal Welfare Groups/Application)

2. Animal Welfare Group receiving Supplies

Organization _____

Executive Director _____

Address _____

Phone (home) _____ (work) _____ (cell) _____

E-mail _____

If multiple pet groups are receiving supplies, please list:

Organization _____

Executive Director _____

Email _____

Organization _____

Executive Director _____

Email _____

3. SOS Feedback Information

Have you or other group members received assistance from SOS in past? _____

If yes, when? _____

How did you hear about SOS? _____

4. Request to Pick Up Supplies or Ship Supplies

If the application is approved, please state how you would like to receive your supplies:

_____ We want to pick up supplies at SOS Headquarters

_____ We want to have items shipped to the location below:

Organization _____

Attn. _____

Address _____

City _____ **State** _____ **Zip** _____

Phone (_____) _____

5. Application Submittal

Submit the completed application including the signed Recipient Agreement below to:

By email: Bill.Roof@SuppliesOverSeas.org

By fax: (502) 568-3979

By mail: Supplies Over Seas
1500 Arlington Avenue
Louisville, KY 40206
USA

Questions: (502) 736-6360 SOS Headquarters
(502) 939-6641 Bill Roof cell phone

6. Recipient Agreement

Application must be signed showing agreement with documentation and release below.

Documentation/Accountability

SOS has received medical surplus supplies from a variety of donors. Through the donor's generosity, SOS is able to share cost-saving and life-saving materials. For this reason, we must document to our donors how their supplies are being used. Applicant understands that supplies will be given only if application is completely filled out and approved by SOS.

PHOTOGRAPHS: Recipients understands that photos taken of applicant receiving or using SOS supplies in their facilities may be used in public materials.

ANIMAL WELFARE GROUP LOGO: Recipients understand that their group's logo may be used by SOS for marketing purposes.

RECIPROCAL PROMOTION: Recipients understand that when appropriate to list SOS as in-kind donor or supporter, that recipient will work with SOS Marketing Director for correct usage of SOS logo and branding.

FUTURE SUPPLY REQUESTS: Because this documentation is so important to the future success of SOS, failure to comply may result in the requesting organization's ability to apply for supplies in the future.

Release and Indemnity

The applicant understands that the supplies are considered "expired materials" and therefore cannot be used on humans. The medical supplies, equipment, materials and other items ("Materials") available from Supplies Over Seas ("SOS") are items that would have been discarded or otherwise disposed of by hospitals or health care providers in the United States. These Materials are being made available strictly on an "as is" basis for use in circumstances in which sufficient alternative sources of such resources are not available. The recipient organization recognizes that SOS and the donor facilities do not make any representations or warranties, either express or implied, as to the condition of the Materials, and further recognizes that SOS and the donor facilities make no representations or warranties, express or implied, that the Materials are fit, appropriate, free from defects, sterile, pure, operable, or otherwise suitable for any intended purpose. The recipient organization accepts the Materials "as is," with all faults, and acknowledges that the inspection for any defects and the safe operation of said Materials is solely the responsibility of the recipient organization. Each recipient organization, recipient facility, and responsible manager of such entities assumes full responsibility for making an independent determination of the appropriateness of the Materials (or any part thereof) before using them, and for discarding any Materials which are not appropriate for use. Under no circumstances shall SOS, the manufacturer or distributor of the Materials, or any United States hospital or health care provider that ever owned or used the donated items, be liable to recipient organization or anyone for any direct, special, indirect, incidental, or consequential loss or damage resulting from the Materials or their use. To the maximum extent permitted by law, the recipient organization fully accepts and assumes all risks and all responsibility for losses, costs, and damages that the recipient organization, its agents, representatives, members, directors, officers, employees, agents, contractors, patients, and transferees ("Users") may incur as a result of the Materials or their use, including without limitation personal injuries, illness, damage, loss to property, and death. SOS and the recipient organization recognize that this agreement shall release SOS and the donor facilities from any and all liability for personal injury and/or any other type of injury arising from the use of the Materials. The recipient organization acknowledges that the consideration for this release and indemnification is the donation of the Materials themselves. By making an application for the receipt of such Materials and by accepting such Materials, the recipient organization, to the maximum extent permitted by law, fully releases, acquits, and forever discharges SOS, the donor facilities, and each and every past and present subsidiary, affiliate, officer, director, agent, servant, employee, trustee, and representative of SOS and the donor facilities ("Released Persons and Entities") from any and all loss, damages, claims, causes of action, suits, debts, liens, obligations, liabilities, demands, costs and expenses of any kind, character, or nature whatsoever, known or unknown, fixed or contingent, which might arise from or be related or associated in any way with the Materials or their use, including but not limited to any injury, illness, disease, property damage, death, or loss of any nature suffered or sustained in connection with the use or possession of the Materials. To the maximum extent permitted by law, the recipient organization also agrees to indemnify, save, and hold the Released Persons and Entities harmless for any loss, damages, claims, causes of action, suits, debts, liens, obligations, liabilities, demands, costs and expenses (including attorneys' fees) of any kind, character, or nature whatsoever, known or unknown, fixed or contingent, which may be incurred arising out of or related to the use or possession of the Materials, regardless of the nature or the extent of the injury, illness, disease, property damage, death, or loss, and regardless of whether it results from the negligence of the Users or of the Released Persons and Entities.

I, _____ guarantee that the supplies I receive as donations from Supplies Over Seas,
(Contact Person for Consignee)

will be used for _____ to benefit animals in need.
(Animal Welfare Organization)

I understand that these supplies are donated, have no commercial value, and therefore I will not use in a for profit setting, sell or exchange these items for profit or gain. I further attest that I have read and agree to receive donated items from SOS according to the stipulations above. The recipient organization gives SOS permission to use logos, stories, photos and video related to these supplies for marketing and fundraising purposes. If the undersigned is an entity, the undersigned represents and warrants that the undersigned has the authority to commit the entity on whose behalf the undersigned is signing this document. I have thoroughly read the **Animal Welfare Groups Program Description**.

Signature _____

Print Name _____

Date _____

Supplies Over Seas Application Processing

Processing information to be filled out by Supplies Over Seas after application is approved.

_____	Primary Contact Name
_____	Name of SOS staff member who approved application
_____	Day/Date of SOS Appointment
_____	Time of SOS Appointment
_____	Supplies to be shipped.

Administrative Fee

While our healthcare partners donate the surplus medical supplies to Supplies Over Seas, recipients or their sponsors are asked to pay an administrative fee/SOS Donation to help cover some of the costs of our operations and ensure that we have the supplies to meet your needs.

The Animal Welfare Group administrative fee/SOS Donation of \$50.00 covers the first 50 lbs. of supplies. An additional fee of \$2.00 per pound is assessed for weight above 50 pounds.

Total Weight = _____

Weight in excess of 50 pounds = _____ x \$2.00 = _____

Donation of \$50 + donation for weight above 50 pounds = _____

_____ Weight of any complimentary items taken

Payment Method

Supplies Over Seas is a 501(c)(3) nonprofit organization. All donations are tax deductible as provided by law.

_____	Cash	
_____	Check	Please make checks payable to "Supplies Over Seas"
_____	Credit Card	Credit card payment made online at: www.SuppliesOverSeas/donate/money
_____	Donation	Additional Donation made to Supplies Over Seas

Staff Notes

